

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, July 14th, 2020 @ 13:30 via Zoom Meeting.

PRESENT: Chris Lehner (ARES/RACES), Steve Johnson (Brown County Public Health), Lauri Maki (Brown County Emergency Management), Ed Foral (Proctor & Gamble), Sam Martin (Brown County Emergency Management), Jacquelyn Pomerville (Georgia Pacific), Jeff Bowers (Green Bay Dressed Beef), Joe Williams (Civil Air Patrol), Adam Butry (NEW Water), Rachel Bessette (Carboline), Brian Uhl (Ashwaubenon Public Safety), Chad Roethlisberger (WFRV/Media), Rachel Bessette (Carboline)

Excused: Bob Mayer (Red Cross), Todd Delain (BC Sheriff), Matt Cain (Green Bay PD)

The July 14, 2020 LEPC meeting was held virtually via Zoom Meeting due to restrictions and response activities related to the COVID-19 event.

1. Meeting call to order and introductions
 - a. The meeting was called to order by Lauri Maki at 1330
2. Approval of Agenda
 - a. Motion to approve by Ed Foral, 2nd by Adam Butry, approved
3. Approval of Minutes from January 2020 meeting
 - a. Motion to approve by Steve Johnson, 2nd by Jeff Bowers, approved
4. Lauri welcomed two new LEPC members, Brian Uhl from Ashwaubenon Public Safety and Chad Roethlisberger from WFRV.
5. Other Reports
 - a. ARES/RACES Update (Lehner)
 - i. All outside training has been postponed due to COVID-19;
 - ii. The team set up a special net in preparation for the protests in June;
 - iii. The team welcomed one new member, Spencer, KD9OKR;
 - iv. The team will operate while wearing protective masks during the training net tonight to see if any special techniques are required;
 - v. Sam is working to get the team loaded into WICAMS;
 - vi. The next ARES meeting will be held on July 16th at the EOC;
 - vii. Chris gave a brief introduction to ARES for the new LEPC members.
 - b. Emergency Management Update (Maki)
 - i. More than 30 spill reports received since the last meeting; several prominent spill discussed; the remainder are attached to these minutes;
 - ii. Discussion of BC EM activities with COVID, flooding, and protest activities since January.
6. Plan Review- Skipped for this meeting due to technical issues with document sharing.

7. Bylaw Section Review
 - a. Sections I, II, and III presented for review and discussion;
 - b. If any members have an issue with any part of the bylaws please contact Lauri or Sam;
 - c. Jeff Bowers had a question about membership requirements that Sam clarified.
8. Obsolete Records Discussion
 - a. Very little state or county guidance has been found so far that codifies how long a Tier II plan must be retained;
 - b. Several organizations stated that they are required to maintain the current version of their plan plus the previous version, all others are destroyed;
 - c. Sam will continue to research for state or federal guidance.
9. Members at Large Discussion
 - a. All members concurred with keeping two members at large on the committee.
10. LEPC Round Table Discussion
 - a. Rachel Bessette briefly talked about the fire and resulting spill report at her facility;
 - b. Ed Foral said that they are hiring more staff to support planned increases in production; they have a mandatory mask and temperature policy for all staff members;
 - c. Brian Uhl had a question about potential mandatory mask ordinances at the state or local level- no solid information available yet; asked about exercise requirements for BCEM;
 - d. Jeff Bowers said that his organization also has a mandatory mask/temperature policy; they recently address two COVID-related OSHA complaints that were successfully resolved; he discussed the invitation to BC Public Health and the CDC with associated on-site testing of all staff members with the help of the WI National Guard; challenges of operating a Tier II facility during COVID-related employee restrictions;
 - e. Jacque Pomerville said her organization also has a mandatory mask/temperature policy;
 - f. Joe Williams said that the CAP is available to help during large spill events, can provide aerial surveillance and photography, and can provide the same for coastal flooding tracking.
11. Public Comments- None
12. Other Matters- None
13. Adjourn
 - a. Motion to adjourn at 1425 by Ed Foral, 2nd by Joe Williams.

The next scheduled LEPC meeting is on Tuesday, September 8th, 2020 at 1330 hours. The location will be determined approximately one week prior.

Respectfully submitted,

BCEM